

New York State Empire Zone Capital Tax Credit

On September 15, 2009 the Challenge **BUILDING OUR FUTURE** Campaign was approved as an Empire Zone Community Development Project under a New York State Department of Economic Development program. Challenge has been allocated \$100,000 in Empire Zone Capital Tax Credits toward the renovation of three Suites of space at the South Hill Business Campus at 950 Danby Road in Ithaca.

Our Capital Fundraising goal for this project is \$450,000. The \$100,000 that Challenge has received in Empire Zone Credits represents \$400,000 in eligible donations (of \$1,000 or more) that can receive the tax credit. **These donations must be received before June 30th, 2010.**

The Credit

Any individual or corporation, subject to NYS taxes and making a minimum donation of \$1,000 to Challenge by June 30, 2010, may receive a NYS tax credit equal to 25% of the donation. This is a tax credit in addition to the regular charitable gift donation deduction. For Example: A donation of \$1,000 would give the donor a NYS tax credit of \$250 (25% of \$1,000) in the year the donation was received.

How to Take Your Credit

Contact Director of Development Emily Parker at 607-272-8990 Ext. 177 to verify that your gift will qualify. Then, make your donation and complete NYS form Z7 Application for Eligibility. **This application must be notarized after your donation has been made.** Your application will be submitted to the local Empire Zone Office (TCAD) which approves and passes it on to the state. The NYS Department of Economic Development in Albany approves the application and returns a Certificate of Eligibility to Apply for Empire Zone Credit (form Z10). You attach the Certificate to your tax return and receive the tax credit on your NYS tax return.

The tax credit applied in any given year must be less than 50% of the tax levied in that year. However, any unused tax credits can be rolled forward to the next year indefinitely, until the entire tax credit has been fully utilized.

For questions and information:

Contact Emily Parker at 607-272-8990 Ext. 177

To be completed by CONTRIBUTOR

Name of Contributor:
 Address of Contributor:
 NYS Tax ID or Social Security Number of Contributor:
 Contributor Contact Person: Phone:
 Amount of Contribution: \$ Date of Contribution:
 This contribution is a ___ personal contribution ___ corporate contribution

To be signed and notarized by the contributor

I, _____, do solemnly affirm that to the best of my knowledge, information and belief, all the statements made herein are true and accurate. I am aware that the filing of a false instrument in connection with this application may constitute an attempt to defraud the State and may be a felony under the laws of the State of New York.

Signature: _____ Date: _____
 Title: _____

State of New York: (ss County of)

On this _____ day of _____ 20____, before me personally came _____, to me known, who, being by me duly sworn, did depose and say that (s)he resides at _____; that (s)he is the _____ of _____, the organization described in and which execute the foregoing instrument; that (s)he had the authority to execute same by order of the Board of Directors of said organization. And that (s)he signed his/her name thereto by like order and authority:

Signed by Notary Public

To be completed by a RESPONSIBLE OFFICER OF THE PROJECT SPONSORING ORGANIZATION

Name of Community Development Project: Challenge Re-location
 C/D Number: 97C-006-0308 Name of Zone: Tompkins County

I, _____, do hereby acknowledge receipt of a contribution from the above named person in the amount and on the date indicated above. This contribution will be used exclusively for the Zone Capital Credit Community Development Project which was approved by the Zone Administrative Board and the NYS Department of Economic Development on December 19, 2007.

Signature: _____ Date: _____ Title: _____

As Chairperson of the Zone Administrative Board, I do hereby approve the above named contributor as eligible to claim zone capital credits in the following amount.

Chairperson, Zone Administrative Board	Date	Zone Capital Credits Issued: \$
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As Commissioner of the NYS Dept of Economic Development, I do hereby approve the eligible to claim zone capital credits

Commissioner, NYS Dept of Economic Development	Date	Zone Capital Credits Issued: \$
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Zone Capital Credits may be available to contributors to community development projects in Empire Zones which have been approved to offer such credits. A contributor may be eligible for credits equal to 25% of his/her contribution to a maximum of \$100,000 in credits. Contributions must be in the form of money. Contributions made prior to project approval are not eligible for credits.

Instructions for Completing and Transmitting Application and Approval Process

Contributor: Complete *Form Z7—Application for Eligibility to Claim a Zone Capital Credit – Community Development Project Contribution* in the appropriate section. Sign the form and have it notarized. Form Z7 and payment must be forwarded to the Sponsoring Organization for further processing.

Sponsoring Organization: Complete *Form Z7—Application for Eligibility to Claim a Zone Capital Credit – Community Development Project Contribution* in the appropriate section. Sign the form and attest to the use of the contribution for the approved project. Forward to the local Zone Administrative Board for approval.

Local Zone Administrative Board/Zone Coordinator: Review the application to determine if the contribution meets the criteria for approval. Determine the amount of credits to be issued. If approved, the Chairperson of the Board must sign the form and enter the amount of credits to be issued in the appropriate section of Form Z7. Forward the application to the NYS Dept of Economic Development, Empire Zones Office at 30 South Pearl St, Albany, NY 12245.

NYS Department of Economic Development: Review the application to determine if the contribution meets the criteria for approval. If approved, the Commissioner of Economic Development will sign the form in the appropriate section and assign a contributor identification number. A Form Z10 – *Eligibility to Apply for Zone Capital Credit Certificate* will be issued for each contributor. Once approved, the form and certificate will be sent back to the local zone coordinator.

Local Zone Administrative Board/Zone Coordinator: Obtain the signature of the Zone Administrative Board Chairperson on Form Z10. Mail Z10 to the Investor/Contributor.

Contributor: In order to claim the tax credit, Form Z10 must accompany the NYS Taxation & Finance DTF-602 form at the time of the contributor's annual tax filing period.